



SAFETY GUIDELINES

Overview

This manual serves as a guide for employees responsible for cleaning escalators, ensuring a safe and effective cleaning process.

Importance of Cleanliness

Regular cleaning not only enhances the appearance of escalators but also extends their lifespan and ensures the safety of users.

Safety Guidelines

Personal Protective Equipment (PPE)

- Gloves
- Safety goggles
- Non-slip shoes

Lockout/Tagout Procedures

Ensure the escalator is turned off and secured before cleaning.

General Safety Practices

- Be aware of surroundings
- Use caution around moving parts



Cleaning Equipment & Supplies

Approved Cleaning Solutions: Non-corrosive, suitable for escalator surfaces

- Brushes and Tools: Soft-bristled brushes, cloths, and squeegees
 - Safety Gear: Gloves, goggles
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Cleaning Procedures

Preparation

- Inspection of Escalator: Check for debris, damage, and functionality.
- Setting Up Work Area: Use cones or signs to indicate cleaning in progress.

Cleaning Steps

Dry Cleaning

1. Use a soft-bristled brush to remove debris from the steps and the side areas.
2. Vacuum loose dirt and debris.

Wet Cleaning

1. Apply approved cleaning solution to steps and handrails.
2. Use a cloth or squeegee to wipe down surfaces, ensuring no excess moisture remains.

Cleaning Handrails

1. Clean handrails with the approved solution and a cloth.
2. Ensure that they are thoroughly dried to prevent slips.

Post-Cleaning

- Inspecting for Damage: Check for any mechanical issues or damage.
- Reporting Issues: Notify a supervisor of any concerns.
- Documenting Cleaning Activities: Record the date, time, and any issues found.



Frequency of Cleaning

Daily: Spot cleaning and inspection.

- Weekly: Deep clean of steps and handrails.
 - Monthly: Comprehensive inspection and maintenance.
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Troubleshooting Common Issues

Stains and Marks: Use targeted cleaning methods for specific stains.

- Mechanical Issues: Document and report immediately.
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Conclusion

Regular cleaning and maintenance are essential for safe escalator operation. Following these guidelines will help maintain cleanliness and functionality.



CAPITAL
ESCALATOR

